

## **Foodservice Educators Learning Community (FELC) Call for Proposals Fourth Annual Summit, Charleston, SC, March 30 & 31, 2012**

The Foodservice Educators Learning Community ([www.fooded.org](http://www.fooded.org)) is pleased to announce its fourth call for proposals to be showcased at the Fourth Annual Summit to be held in cooperation with Johnson & Wales Charlotte Campus, North Carolina, March 30 & 31, 2012. This call for proposals provides FELC members and others the chance to enrich our learning community and add to their vitae by proposing to do stand-up presentations, panel discussions, roundtables, workshops, and poster sessions in either a refereed or non-refereed track that constitute best practices in culinary arts and foodservice education. *All are welcome to submit proposals even if not currently teaching in a culinary arts or hospitality program since a key goal of the Summit is to enhance the quality of teaching for learning among FELC members and others.*

We truly want to be a learning community for our members and others in every sense of the word. For the most part, we see ourselves as a cohort faculty learning community, defined by our inaugural keynote speaker, Milt Cox, as the type of *learning community that addresses the teaching, learning, and developmental needs of an important cohort of faculty or staff that has been particularly affected by the isolation, fragmentation, stress, neglect, or chilly climate in the academy.*

There is no theme, per se, for this year's conference because we want members and others to share their approach to teaching and learning with members and others at the Summit. All too often conferences have themes that end up excluding potentially great presentations so instead of going down that road we want to provide everyone the chance to share their teaching prowess with peers at the upcoming Summit in Charlotte, NC! We are happy to accept proposals concerning all aspects of teaching practices, principles, issues, concerns, and philosophies at the secondary and post-secondary levels in areas such as: assessment, accreditation, curriculum, effective use of teaching techniques, putting Green into the curriculum, diversity awareness, handling difficult students, study abroad programs, and more.

The deadline for submitting a proposal is midnight, **October 1, 2011**. Those submitting a proposal will be notified by **November 15, 2010** as to whether or not accepted for the Summit.

### **Proposal Submission Requirements**

Please note that all refereed and non-refereed presentations at this year's Summit are being held on the second day of the Summit, March 31. We expect that the sessions will begin at 9 am and end at 3 pm depending on the number of submissions to this year's Summit. Please note that all those who have proposals accepted are required to register for the Summit in order to be able to deliver their presentation.

Those submitting proposals can choose to do up to two of the following sessions as long as they are different (e.g. poster and a stand-up):

- a. Stand-up Presentation (two per 60 minute session with Q&A)
- b. Panel Discussion (60 minutes with co-panelists assembled by primary presenter)
- c. Interactive Workshop (60 minute workshop facilitated by one or more co-presenters)

- d. Poster Session (60 minute session)
- e. Roundtable Discussion (60 minutes)

**To submit a proposal, please follow these basic procedures:**

1. **Send an e-mail** to [mlalopa@fooded.org](mailto:mlalopa@fooded.org) that has the last name of the lead presenter, the type of presentation, and desired review procedure in the subject line. For example, if wanting to do a refereed poster session the subject line would have the following (e.g., Chef Smith – Poster Session - refereed).

Please note that a refereed peer review is a double-blind process with at least two reviewers who do not know the identity of those submitting the proposal. A non-refereed review is one that is openly discussed and decided upon by FELC staff and advisory board members knowing identity of submitter.

*Please also note that there are references at the end of this call that provide key information on how to prepare and present a poster session for those wishing to make this type of presentation at the Summit.*

2. **Attach a Word document** (any version) to the e-mail that includes:

**Cover Page:** The cover page should only have the title of the proposed presentation, complete mailing address, phone number, and e-mail address for each presenter.

**Program Abstract:** The proposed session is to be described in 100 words or less in order to provide a synopsis for reviewers and be published in the conference proceedings that will be made available on the FELC website after the Summit.

**Full Presentation Description:** Please describe in 1,000 words or less:

- a. Up to three key learning objectives for the proposed session (preferably using Bloom's taxonomy),
- b. A description of the presentation methods that will be used during the session to accomplish the stated learning objectives,
- c. The references or resources that supported or guided the teaching for learning best practice in the proposed session albeit from books, personal research, peers, trial-and-error, and so forth.

Please direct any and all questions concerning the call for proposals or the submission procedures via e-mail to Dr. Mick La Lopa at [mlalopa@fooded.org](mailto:mlalopa@fooded.org) in time to meet the deadline of midnight, October 1, 2011.

## Poster Session Resources

Poster Making 101:

<http://abacus.bates.edu/~bpfohl/posters/>

Creating Effective Posters (developed by NC State faculty:

<http://www.ncsu.edu/project/posters/NewSite/>

Obtain a PowerPoint template from Conference on Higher Ed (right hand column):

<http://www.cider.vt.edu/conference/>

POD Network

<http://podnetwork.org/conferences/postersessions.htm>

How to Create Academic Posters Using PowerPoint (video tutorial)

[http://library.queensu.ca/qlc/video/Academic\\_Posters/Academic\\_Posters.htm](http://library.queensu.ca/qlc/video/Academic_Posters/Academic_Posters.htm)

PosterPresentations.com:

[http://posterpresentations.com/html/free\\_poster\\_templates.html](http://posterpresentations.com/html/free_poster_templates.html)